

**GALVESTON ISLAND
CONVENTION CENTER**

AT THE SAN LUIS RESORT

Utility Service Order Form

Name of Exhibition or Show: _____

Exhibitor's Name: _____ Booth Number: _____

Exhibitor Company/Organization: _____

Date of Show: _____ Phone: _____

Method of Payment: _____

Electrical Current Charges:

Should it be necessary to hook up power to any devices, machinery and/or equipment, a labor order must be placed with your coordinator in advance. Estimated electrical usage per circuit is included in total price. ALL PRICES ARE SUBJECT TO CHANGE.

Deadline for service request is seven (7) days prior to arrival.

<u>Quantity/Requirements</u>	<u>Amps</u>	<u>Unit Charge (tax included)</u>	<u>Total</u>
_____ 110 volts (1 Duplex Outlet)	20	\$ 75.58 (Per Day Charge)	\$ _____
_____ 220 volts (1 Duplex Outlet)	50	\$270.63 (Per Day Charge)	\$ _____
_____ 10' to 25' Extension Cord		\$5.42 (per day)	\$ _____
_____ Power Strip		\$10.83 (per day)	\$ _____

- **THIS CONVENTION CENTER RESERVES THE RIGHT TO LIMIT ANY AVAILABLE POWER SUPPLY.**

Phone Charges: This is a per day charge.

<u>Quantity/Item</u>	<u>Unit Charge (tax included)</u>	<u>Total</u>
_____ Standard Phone Line/ with phone	\$108.25 per day	\$ _____

- Direct Lines are not available

Internet Charges:

<u>Quantity/Item</u>	<u>Unit Charge (tax included)</u>	<u>Total</u>
_____ Wired (T1) Highspeed Internet Line	\$108.25 per day	\$ _____

- The Convention Center does provide complimentary wireless internet.

Water Charges:

<u>Quantity/Item</u>	<u>Unit Charge (tax included)</u>	<u>Total</u>
_____ Water Connection	\$108.25 per day	\$ _____
_____ Gallons of Water	\$1 per gallon	\$ _____

CREDIT CARD BILLING AUTHORIZATION FORM

DATE: _____

GROUP: _____

EXHIBITOR: _____

EXHIBITORS PHONE NUMBER: _____

EXHIBITOR'S EMAIL ADDRESS: _____

DATES (for show): _____

NAME OF CREDIT CARD HOLDER: _____

CARD NAME: _____

CARD NUMBER: _____ Exp. _____

Amount Approved for Billing: \$ _____

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

Please complete this credit card form and the utility form, return them both to David Townsend.
Fax number is 409 744-6913 or email to davidtownsend@ldry.com

Thank you.